



DRAFT

FoLS Fundraising Meeting - 10/11/22 @ 15.45 – Lydford Primary School

No	Item	Action By
1.0	<p>Attendees: Jane Easterbrook (Chair) , Adam Hill, Jonathan Gilpin (JSG), Jodie Gilpin (JG), Tori Bearham (TB), Michelle Brendon (MB) (left part way through), Jade Tennant (JT), Kim Middleton (KM), Andy Middleton (AM), Hailey Hooper (HH), Richard Hollingsworth (RH), Patrycja Wojnarowska (PW), Becci Hilton (BH), Tash Maskell-Metcalf (TM), Clayre Grice (CG)</p> <p>Online: Katie Lenton (KL), Jade Deacon-Oliver (JDO), Emily Buxton (EB)</p> <p>Apologies: Received from Danielle Hayden and Dave Hayden</p>	
2.0	<p>Chairs Report: JE thanked everyone for their support during her time as Chair. Unfortunately due to other commitments she would be standing down at this AGM but was pleased to leave some fun dates in the diary and would be on hand to help where possible.</p>	
3.0	<p>Treasurer's Report:</p>	
3.1	<p>FOLS TREASURER REPORT 2021/2022 - JONATHAN GILPIN</p> <p>This year has been better than last for income, now that life has begun again after the lock downs of last year. We have brought in a healthy £2,592.30 over the course of the year. The castle in quiz has brought in 613.02 and the various fundraisers brought in 753.90. The cake raffle and hampers brought in 724 pounds between them and we also have 400 pounds in donations.</p> <p>Expenditure was also good. We've funded numerous school trips for example to StoneHenge, the Plymouth Sea Life centre, The incineration centre and also covered the coach for swimming. This came to £1,665.74.</p> <p>We've also funded the purchase of school equipment ranging from play kitchen and wooden toys to fans and toasters and microwaves which came to £645.61</p> <p>We've also funded enrichment within the School such as a Theatre company visit and First aid training.</p> <p>Teacher Expenses came to £565.50 over the course of the year so in total we spent £3,517.95 pounds on various provisions to the school. This is a big increase on previous years where we averaged an annual spend of about 2000 pounds. We are also pleased to have paid a contribution of £5714.00 to the School towards the purchase of the land which was put up for auction at the end of last year. In these times of tight budgets and rising costs its great we've been able to provide so much support and we finish this year with almost 2000 pounds in the bank at £1,917.89 exactly. So we remain in a very healthy position.</p> <p>My recommendations for the coming year is for us to get registered with the charity commission as soon as we can, so that we can claim gift aid on our</p>	

	<p>income. This would have brought in almost an extra 500 pounds this year so it is well worth the effort.</p> <p>SUMMARY 2021/22</p> <table> <tr> <td>Expenditure</td> <td>Income</td> </tr> <tr> <td>Teacher Expenses 556.50</td> <td>Easyfundraising 101.45</td> </tr> <tr> <td>Big Spends 5714</td> <td>Quiz Income 613.02</td> </tr> <tr> <td>Fees/Memberships 215.99</td> <td>Donations 400</td> </tr> <tr> <td>Enrichment 1665.74</td> <td>Fundraisers 753.90</td> </tr> <tr> <td>Events 434.11</td> <td>Cake 478</td> </tr> <tr> <td>School Equipment 645.61</td> <td>Raffle 246</td> </tr> <tr> <td>Total 9231.95</td> <td>Total 2592.37</td> </tr> </table>	Expenditure	Income	Teacher Expenses 556.50	Easyfundraising 101.45	Big Spends 5714	Quiz Income 613.02	Fees/Memberships 215.99	Donations 400	Enrichment 1665.74	Fundraisers 753.90	Events 434.11	Cake 478	School Equipment 645.61	Raffle 246	Total 9231.95	Total 2592.37	
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3.2	JSG stated that a copy of the full accounts is available to anyone who would like to see them, please can just ask him or email FoLS.	JSG																
3.3	With regards to gift aid TB mentioned that if we obtain charity status then gift aid can be backdated.																	
3.4	AH asked for clarification in why costs had increased for enrichment and wondered if it was due to the increase in coach costs. JG confirmed this a large part of it but would need to look at the full accounts for more clarity.																	
3.5	TB asked if the ParentKind constitution was compatible with the charity commission. JSG stated that it was.																	
4.0	<p>Election of new FoLS Committee: All current members stood down and election of all positions took place.</p> <p>a. Chair - JE proposed Jade Tennant (JT), and stated a number of people had requested her nomination. JT agreed she would like to be considered. Everyone was asked if there were any other nominations, to which no one commented. JG seconded the motion and the room unanimously agreed.</p> <p>b. Vice Chair - TB proposed KM, however KM stated she would prefer to nominate Jodie Gilpin (JG). JG confirmed her interest in the position and KM stated she would not like to be considered. JG nomination was seconded by AM and unanimously agreed.</p> <p>c. Treasurer - JE proposed JSG and this was seconded by KM, there was no other interest and everyone unanimously agreed with the proposal.</p> <p>d. Secretary - The position is currently a split role, it was offered to the floor but with no takers, TB & JOD offered to share the role again. This was proposed by JE and second by KM, all unanimously agreed.</p> <p>e. Social Media Secretary - The position was offered to the floor, it was suggested that KM continue the role. This was proposed by TB and second by JSG. Everyone unanimously agreed.</p>																	
5.0	<p>Adopt the constitution: JE passed a copy of the ParentKind constitution to JT who signed and dated it. There have been no changes to the constitution since it was formally adopted during the year, however it is deemed good practice to pass a copy to the new Chair and sign for verification.</p> <p>The chair of the meeting was passed to JT.</p>																	
6.0	<p>AOB KM asked that thanks be given to JE and Karen Snell for all their help and time on the FoLS committee. The whole room agreed and a round of applause was given.</p> <p>AGM closed and a general meeting started:</p>																	

	General Meeting	
7.0	Christmas Movie Night: The next FoLS event is a Movie night on 9th December @ 18:00. JE explained that Mrs Waddington has offered to be the member of staff on site. A movie is yet to be selected, JT asked for ideas and suggested that a vote is sent out to parents, i.e. on facebook. JT & KM to work on sending out ideas. PW offered to make popcorn, however TB mentioned that TMM kindly offered popcorn when needed. This was kindly accepted.	JT/KM
8.0	Christmas Hamper & Raffle: JE mentioned that if Hampers were going to be done this year, the raffle could be held at the Nativity performance on 13/12/2022. JT stated that donations would need collecting now with a cut off date of 09/12/2022, so it can be prepared. Communication will need to be sent to all parents asking for donations.	KM
9.0	Any other fundraising initiatives:	
9.1	TB mentioned there is a list of ideas in the previous minutes and suggested with a new committee this, this should be looked at, at the next meeting.	
9.2	JG suggested a new idea for a sponsorship opportunity. Paul Brooks is organising the beating of the bounds on the 13/05/2023 and has asked if the school would like to be involved. KM suggested that a relay takes place due to the work being 16 miles. All agreed it was a great idea and to be discussed at the next FoLS meeting. JG also said if anyone was interested the next meeting is on 28/01/23 at 19:30 in the Castle Inn.	
10.0	AOB:	
10.1	JG asked JT to send a Christmas card to Sue Powell as a thank you for organising the monthly village quiz and donating all proceeds to FoLS.	JT
10.2	HH reminded everyone of easyfunding raising, an app that if used to go to another app e.g. Amazon will donate 3% to FoLS. Over Christmas this could be beneficial. This needs to be communicated to all parents.	KM
10.3	AH asked if FoLS had agreed to purchasing Rockstar (an IT programme) - JE apologised, she thought she had sent an email to say FoLS was unanimously agreed. Vote took place in the room, all agreed.	
10.4	PW mentioned the shoebox appeal and asked if it was something that FoLS would be interested in working on as a group. Interest was shown and PW will report back with more info.	
10.5	JE stated there would be a bags4school collection on Friday 25th November and she has bags if anybody would like one. The idea is the bag is filled with unwanted clothes and returned for collection. FoLS will receive a donation in return.	
10.6	JG asked for direction about FoLS registering with the Charity Commission - it was unanimously agreed this should happen as soon as possible.	JG
11.0	Next Committee Only Meeting: 3rd October 2022 @ 19:30 back room at the Fox & Hounds, Bridestowe Next AGM to General Meeting: 10th November 2022 @ TBC	FoLS
	Meeting closed at 17:00	