



March 18 2021

**Re: Easter Holiday, Activity and Food Programme.**

Dear Parent/Carer,

We would like to invite your child to attend an **Easter Holiday, Activity and Food programme (HAF)**. The programme will run from 0900 to 1330 each day from **Tuesday 6 April to Friday 9 April** and will be based at Holsworthy Community College. It is open to eligible children in Years 5-11. All participants on the programme will receive a school meal. Children could be taking part in football, touch rugby, racket sports, athletics, cricket, indoor curling, archery and art activities. Okehampton Community and Recreation Association (OCRA) will be providing the activities, with support from members of staff from our secondary and primary schools.

Your child has been invited to attend this programme because they are in receipt of free school meals. We want all children to have a rich experience during the school holidays and are organising this programme so that young people in the Holsworthy area can have that fantastic opportunity. This programme is **free** for all participants and there is **NO CHARGE** to parents.

We will be using the risk assessment already in place at Holsworthy Community College and OCRA's own risk assessment to make sure that all activities are Covid-19 safe. The programme will be organised with the same protective measures as when the schools are operating during normal term time.

Although a full lunchtime meal is provided for your child, please could you send them with a water bottle and a snack to have at 11am. They will need to wear trainers and suitable clothes for PE activities, including a waterproof coat. The morning session will start at 9am, but children can arrive at the main gate of Holsworthy Community College from 8:50am. As it is the school holidays, school transport is not available. However, if transport is an issue because you live outside of Holsworthy, please let us know and we will try to help get your child to and from school.

*Typical Day*

Registration	Activity 1 (e.g. Archery)	Break	Activity 2 (e.g. Football)	Lunch and awards
0900-0915	0915-1100	1100-1115	1115-1300	1300-1330

If you would like to request a place for your child to attend the HAF programme, please complete the attached form and return it, to the front office at Holsworthy Community College, no later than 3.30pm on Friday 26 March. If you have any questions or queries, please do not hesitate to get in touch with me at [gsmith@dartmoormat.org.uk](mailto:gsmith@dartmoormat.org.uk).

Yours sincerely,

Gareth Smith  
Trust Champion

CEO | Mr Dan Morrow  
VICE CEO | Mrs Hazel Fox  
CHIEF FINANCE & OPERATIONS OFFICER | Susanne Kiff

“ To provide the highest possible quality of education for all local children, in order to ensure pupils from all backgrounds are able to succeed. ”



[www.dartmoormat.org.uk](http://www.dartmoormat.org.uk)

## Parental Consent for On-Site Activities

### Dear Parent or Guardian

Please complete and return this form giving your consent for your child to take part in this activity.

<b>Visit or activity:</b> Easter Holiday, Activity and Food Programme at Holsworthy Community College	
<b>Dates and times</b> – Tuesday 6 April - Friday 9 April - 0900-1330	
<b>Name of child</b>	<b>Date of birth</b>
<b>Special details</b> - any information about your child's health, which may need special attention, but does not prevent them from taking part should be noted below. (For example; any allergies, any medication needed and the dosage, travel sickness, diabetes, asthma or epilepsy)	
<b>Has your child had any relevant recent illness?</b>	
<b>Does your child have any specific dietary requirements?</b>	
<b>Do you have any additional comments?</b>	
<b>Name of family doctor</b>	
<b>Approximate date of last tetanus injection:</b>	

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1. I would like my child to take part in this visit or activity and having read the information provided agree to him/her taking part in the activities described.
2. I consent to any emergency medical treatment required by my child during the course of the visit.
3. I confirm that my child is in good health and I consider him/her fit to participate.
4. I **DO** have transport to get my child to Holsworthy Community College.....(please tick) OR
5. I **DO NOT** have transport to get my child to Holsworthy Community College and would like to request that this is arranged.....(please tick)

Name of Parent/Guardian: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Email: \_\_\_\_\_

Phone 1: \_\_\_\_\_

Phone 2: \_\_\_\_\_

### Privacy Statement

In order for your child to attend the holiday club, we may need to share personal data such as name, or medical conditions if relevant, with OCRA. We may also share relevant details with transport providers for the purposes of providing transport for your child if required. All personal data held by Dartmoor Multi Academy Trust is securely stored and processed and will be retained in accordance with our retention policies. Dartmoor Multi Academy Trust ensures that all data is processed in compliance with GDPR. For details of our Privacy Notice, please visit our website. [www.dartmoormat.org.uk](http://www.dartmoormat.org.uk)

- I consent to personal data being processed by Dartmoor Multi Academy Trust for the purpose of providing the activities safely.
- I consent to personal data being shared with activity providers in order to provide the activities to my child.
- I consent to relevant personal data (name and address) being shared with transport providers if required in order to provide transport.

Name of Parent/Guardian: \_\_\_\_\_

Signature: \_\_\_\_\_

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