



DRAFT

FoLS Fundraising Meeting - 23/09/22 @ 15.45 – Lydford Primary School

Attendees: Jane Easterbrook (Chair) , Adam Hill, Jonathan Gilpin, Tori Bearham, Karen Snell, Josh Harmer, Kelly Harmer, Michelle Brendon, Roseanne Waddington

No	Item	Action By
1.	Chairs Report: The Chair welcomed those that were in attendance and reported that the pub walk in July had raised £1734.15 so far with a small amount still due from the Castle. This amount is to be split between three meaning each will receive around £600. The pub walk next year will take place 22/07/2023.	
1.1	Apologies: Received from Kim Middleton, Jodie Gilpin, Jade Oliver-Deacon	
2.	Agree last minutes: It was established that not everyone had seen the last minutes due to them not being circulated to all. It was decided that they would be circulated with the minutes from this meeting and both agreed at the next meeting. JE asked how they were to be circulated, AH confirmed if emailed to Lynn, she would kindly email to all.	JE/TB
3.	Treasurer's Overview: JG informed the group that there is currently £8,275 in the bank account.	
3.1.	There was discussion about the bank account. JG told the group that the bank is Unity due it being the only account available precovid. JH asked how much the charge was a month, JH replied £6 per month.	
3.2	JG said that signatories for the new committee were currently being arranged.	JG
3.3	JG is now collecting the Castle Quiz money and banking at Natwest as the school is now cashless.	JG
3.4	Summary of costs since the last meeting: <ul style="list-style-type: none"> - £135 + VAT for the Theatre group in October - £220 (Half cost split with Bridestowe) for class 2 coach trip to Stonehenge. 	
3.5	Future expenditure summary: <ul style="list-style-type: none"> - Andrew & Kim need refunding for fan purchase, JG has the receipt and will take action. - Mrs Court has requested £30 refund for monies spent on classroom items, all agreed. - Mrs Court would like wooden toys for class 1. JE offered to source items and provide a quote to FoLS. AH made it clear cheaper plastic alternatives are not an option. - AH said they would like to take class 1 to the Old Lyford Station and asked if FoLS could pay £80 for the coach as it was slightly too far to walk. All agreed. 	JG JG JE

	<ul style="list-style-type: none"> - RW mentioned that during the summer break when a new fence was erected they had mistakenly removed a natural tunnel. RW asked if FoLS could fund new plants to replace the tunnel. JH stated that there was still an agreed Forest School budget from 2018 that had not been used. Items not purchased included bark. JH suggested that previous minutes were looked at to recap and report back. All agreed on expenditure for new tunnel plants. 	TB/JOD
4.0	<p>Cake Raffle: JE thanked KM & KS for organising the cake raffle for the term. The group were told that there are a few dates that cake makers are still needed. A message to be sent out to the whole school.</p>	JE
5.0	<p>Halloween: JG said he had spoken to Ruth Tanish about Halloween. Ruth would be able to do the trick or treating but the party before would need to be organised by FoLS. Ideas of times and venues were passed around. It was agreed that it should take place on the Monday 31st October which is Halloween. JG offered to talk to the field committee about using the field hut as a start and contact Ruth about a start time. AH highlighted his concerns about a late night, JH looked at the times for the previous year and it was agreed that 4.45pm would be good again.</p>	JG
6.0	<p>Christmas Movie Night: After a group discussion it was decided that the Movie night would take place on Friday 9th December and start at 6pm. JE offered to do a poster and the film is still to be decided. MB stated that a member of staff would need to be present, to which Mrs Waddington kindly volunteered. MB also mentioned that previously parents dropped and went, the group agreed that this can not be the case this year.</p>	JE / Committee
7.0	<p>Lydford Fayre: JG brought to the group's attention that the organisers of the annual Lyford Fayre are stepping down from the field committee and the fayre next year may not happen. JG suggested that maybe FoLS could arrange the evening part of the fayre (JH confirmed this previously happened). A discussion took place and in principle it was agreed as a good idea. The event takes place the 2nd Saturday in July, which would be the week before the walk. All excess stock could be carried over. To remain an agenda item and discussed in more detail in the new year.</p>	
8.0	<p>Any other Business:</p>	
8.1	<p>Jodies Events Ideas: JE mentioned although Jodie was not at the meeting she had kindly offered a list of ideas for the following year, they included:</p> <ul style="list-style-type: none"> - 4th Fire and Feast. VB mentioned the castle doing a display that night. - 28/01/2023 is international Lego day, combine with a big breakfast - Valentines Disco - Easter Egg Hunt - Mothering Sunday Afternoon Tea - Camp out - Spring Fair <p>Everyone agreed there were some great ideas and should be looked at in the future. AH also mentioned that the community will be invited to future school events.</p>	JE/ALL
8.2	<p>Hampers: It was decided that Christmas is a busy time but a Hamper Raffle should be run. JE will ask for an email to be sent asking for donations.</p>	AH
8.3	<p>Community Hardship Fund: JH & KH asked the group if a small clothes shop and fund for people that may be struggling with the cost of living crisis could</p>	

	be set up. All agreed and a decision about the amount took place. The group decided £500 was a good starting point and AH will administrate on a confidential basis. A notice is to be sent out by the school.	AH
8.4	Class 2 Fruit Snack: JH asked if FoLS could pay for the cost of a daily fruit snack for class 2 and it is not currently done. All agreed this was a good idea. AH to obtain a quote from the class 1 providers to present back to FoLS for vote.	
8.5	Clothes collection: JE mentioned that previously there have been	JE
8.6	First Aid Course: As discussed at the last meeting, it was requested that FoLS cover the cost of class 2 having a first aid course with Joe Rice. AH reported he had done the course at Bridestowe and it was extremely well received. All agreed this should take place. JE offered to make contact with Joe and arrange.	
8.7	Land Purchase: AH raised the subject of FoLS addressing the land purchase and the amount to be contributed by FoLS. AH stated that since the first decision the proposal had slightly changed (5/7th now being purchased) and asked how FoLS would proceed. After a discussion it was decided that the committee only should meet to decide on a plan of action. The meeting will take place on Thursday 29th September 2022 at 19.30 at the Fox and Hounds.	
8.8	GDPR Issue: While discussing the land JH mentioned to the group that there could be a breach with GDPR as the last votes for the land were public. JG mentioned he thought this was not the case and would investigate.	JG
9.0	Next Committee Only Meeting: 3rd October 2022 @ 19:30 back room at the Fox & Hounds, Bridestowe Next AGM to General Meeting: 10th November 2022 @ TBC	FoLS
	Meeting closed at 17:00	