



Dear Parents/Carers,

Following the government's recent announcement that schools will be open for all pupils from September, I am pleased to be able to confirm further details. Lydford Primary and the Trust have been working hard to ensure that we follow the latest government guidance in relation to Covid-19. The safety and well-being of children, staff and community remains our highest priority.

**All children will return to school on Wednesday 9<sup>th</sup> of September.** All staff will have returned to school on Thursday 3<sup>rd</sup> of September and will be using 4 non-pupil days to ensure that the school is safe and ready to welcome back all children.

The government expects full attendance from ALL pupils from Wednesday 9<sup>th</sup> September. If you have holiday plans that involve a quarantine period, please let us know if this runs into the beginning of the Autumn term. If your child is due to start in the EYFS and you would like to discuss this further, please contact the school office.

If your child is not able to attend for any reason, please contact the school office to let them know before 8.40am. Children will be welcomed at the gate from 8.50am and the school day will finish at 3.30pm. There will be no after school clubs (for the first half term at least).

**Breakfast club** will resume in September from 7.50am daily. Children will be placed into class groups whilst in breakfast club and must maintain a 2-metre distance from children in other classes. If your child requires breakfast club, please be prompt as we will meet pupils at the gate rather than allow drop offs at different times. Sessions can be booked on our School Gateway app as usual – this is important so that we know who to expect each day.

#### **Social distancing:**

Visitors to school must be essential only and via appointment through the school office. All parents and carers must remain at a minimum of 2m distance from each other and use the one-way system already in place. The school continues to follow the 'bubble' system to segregate groups of children (see site plan). The government suggests that social distancing is not recommended for Primary age pupils. Staff will remain 2m apart. Personal hygiene measures will remain in place.

#### **Drop off and pick up:**

Children will enter and exit the building separately – Class 1 pupils will enter through the back door to Mrs Luxford's class; Class 2 children will come to the gate and be directed towards Mrs Dickinson's side entrance door. Parents will be expected to retain a 2m distance when dropping off and picking up children at the school gate.

#### **What to wear and bring:**

We will be returning to the expectation of full school uniform. Details of this can be found on our school website. PE kit will be necessary in addition to uniform and school shoes. As always, please ensure your child is prepared for weather conditions with a coat, sun hat and sun cream applied *at home* as necessary.

**School lunches** will start as packed lunch only (brought from home). Please ensure your child has a named water bottle.

**In the classroom:**

Children will be seated in forward facing rows so that they are not face to face – this is to reduce the possibility of particle transmission. Each child will have their own dedicated seat which they will use throughout the day. A stationary pack will be provided for each child, which will be for their use only. Wider resources, such as maths equipment, can be shared by the class 'bubble' following deep cleaning. These resources will be cleaned regularly with disinfectant and classrooms deep cleaned each day.

**Break times and lunchtimes:**

Each group will have a dedicated break time or area to play. This will not be with any other groups. Breaktimes will be supervised by a teaching assistant to allow the teacher to have a comfort break. Children will be allowed to play together but will be asked to choose games that minimise close personal contact. Each group will have a set of equipment which is cleaned at the end of the playtime. The climbing frame and larger equipment will not be used as this cannot be easily cleaned between groups.

Lunch will be eaten in classrooms with lunch break following the same format as morning breaktime.

**Illness and first aid:**

If a child becomes ill (non-virus symptoms) normal procedures will apply. The staff will make a judgement about their fitness to be in school and contact parents as needed. When caring for someone who is ill or administering first aid, staff will wear PPE such as a face mask, gloves and an apron.

If a child, or adult, displays virus symptoms (as described by current guidance) they will be isolated in a quarantine room. Parents/carers will be contacted immediately to collect their child and will be required to have them tested for Covid-19. If a case of Covid-19 is confirmed, we will follow the advice provided by Public Health England.

**Cleaning and health and safety:**

We have considered all aspects of the health and safety of our children very closely. All staff will be very aware of the procedures in place whilst parents and children will be informed as needed. All classrooms will be cleaned daily to ensure we minimise potential virus spread.

We will be ensuring the safety and emotional wellbeing of all children when they return to school before progressing with any learning.

If you have any questions, please do not hesitate to contact us. The staff at Lydford Primary are very much looking forward to welcoming ALL pupils back on 9<sup>th</sup> September 2020.

Kind regards,



Mrs D A Petersen (Acting Head of School)

